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REPORTS INVENTORY PREPARE IN DUPLICATE 1. TITLE OF REPORT (if a fill-in report include Form No.) 2. TYPE STATISTICAL 0F Financial Management Improvements & Significant NARRATIVE REPORT MACHINE-NAME LISTING Accomplishments PERSONNEL TRAINING ADMIN. GENERAL SECURITY OTHER (specify) LOGISTICS 3. FUNCTIONAL AREA FINANCE MEDICAL 6. DISTRIBUTION (No. of components not number of copies) 5. FREQUENCY (weekly, monthly, quarterly, etc.) 4. NO. OF COPIES PREPARED 4 Annually 9. DIRECTIVE AUTHORITY REQUIRING REPORT 7. FORMAT (memorandum, form 8. ADP PROCESSING computer print-out, etc) YES IF YES GIVE ADP PROCESSING NO. D/Finance NO Memorandum 10. PREPARING COMPONENT (include lowest level 11. FEEDER REPORTS (State total number and identify by Title, Form No., or nomenclature. Attach separate sheet if necessary.) contributing information to report) C&L Branches and C/C&L Div. 12 COST FACTORS MANUAL PREPARATION AND REVIEW COSTS HOURS PER COST PER TIMES HOURLY COST PER YEAR GRADE X X REPORT PREPARED RATE REPORT \$12.47 1 \$12.47 GS-15 \$12.47 1 4.41 1 4.41 1 4.41 GS-07 103.68 103.68 1 8.64 12 GS-12 19.47 19.47 6.49 3 GS-11 9.36 9.36 4.68 2 GSF-6 14.22 4.74 3 14.22 GS-08 3.25 3.25 3.25 1 GS-05 255.64 255.64 GS-13 9.13K X XOOK KSXOFX OOM BUXBEX PRODUKEN X REPORTS 2.81 2.81 2.81 1 1 GS-04 30.04 30.04 1 7.51 4 GS-12 .95 1/4 95 1 GS-05 3.78\$456.30 TOTAL COSTS PER YEAR **\*XXXXXXXX** \$228.15\* 13. COMPLETE DETAILED JUSTIFICATION FOR THIS REPORT (in addition to directive or authority cited in item 9). IF KNOWN, INCLUDE DATE REPORT WAS FIRST STARTED AND COMPONENT WHO ESTABLISHED REQUIREMENT. OMB \* One-half of the costs transferred to Significant Accomplishments. ш. FUTURE GOALS ESTIMATED SAVINGS GOAL PROPOSED BY COMPONENT FOR THIS REPORT MAN-HOURS **DOLLARS** OTHER (explain)  $X \mid$ RETAIN AS IS CHANGE DISCONT INUE 18. EXTENSION 17. NAME AND TITLE OF PERSON FURNISHING INFORMATION 16. DATE OF INVENTORY Approved For Release 2006/11/13: CIA-RDP75-00399R000100100004-2 Carsinication

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